

MINUTES 3/06/26	GENERAL MEETING, BALINGUP PROGRESS ASSOC. INC.	
Meeting opened	6.00pm	
Present	R.Thomas, W.Trow, K.Menard, G.McMullen W.Ayers, S.Smith, J.Wilson, M.Giles, R.Knopper.	
Visitor		
Apologies	C.Maddison, J.Hornum, H.Christensen, T.Benson, S.Noonan, D.Guy	
NEW BUSINESS		
Transit Park	K.Menard advised that, when using the oval, she has received multiple complaints from visitors at the Transit Park. During the recent storm caravans were parked under trees and it was dangerous. She suggested people should be able to park where they like. BPA advised this the Transit Park issue has already been raised with the Shire and recommend visitors complain direct to the Shire.	All
Balingup Playground	K.Magi is coordinating the development of a playground at the Village Green and challenged the Shire's position that they had not been involved in the planning process. She provided a list of consultations carried out (Annex C). W.Trow has recommended Upcycle collate a project plan, suggesting who will be responsible for future activities, and send that to the Shire for agreement.	K.Magi
Council Plan 2026-2036	<p>The Shire has put its final draft Council Plan 2026-2036 on their website for comment. This is an important document as it details plans for roads, community halls, events, tourism, recreation, infill sewerage, disaster preparedness, water security, the environment and lots more. This is a VERY important document as it helps to guide future allocation of resources and funds. You can provide (respectful) feedback via their survey. https://www.donnybrook-balingup.wa.gov.au/consultations/open-for-comment/council-plan-2026-2036</p> <p>The meeting agreed that:</p> <ul style="list-style-type: none"> • BPA requests a second workshop be held in Balingup (3-4 hours) to discuss the final draft, and • community members be encouraged to give feedback direct to the Shire by 15th June. 	W.Trow
Shire Slogan	<p>The Council Plan proposes that the Shire adopts "Discover the Magic" as its three word slogan which is very similar to the slogan Balingup has used for around 30 years (Experience the Magic). There was some disagreement as to whether BPA should challenge the slogan. We agreed that:</p> <ul style="list-style-type: none"> • If people do not like the slogan, they should provide that feedback (via survey link above) • BPA should write to the Shire to ask that the prior existence of "Experience the Magic" be acknowledged in the Council Plan 2026-2036. This will ensure that future staff/Councillors are aware that Balingup retains the right to continue to use this slogan. 	W.Trow

Local Planning Strategy	BPA has received (information copy) a letter sent to the Shire by GVTP committee. They are asking why the Local Planning Strategy has not been finalized and requesting that the draft LPS be removed from the Shire website.	Information
Curtin University Student visit	W.Trow advised that 6 Curtin University students will volunteer in the community – arriving Friday 25 th September and leaving Sunday 27 th . They will be helping with the post Carnivale clean up, but if any other community groups would like a couple of volunteers on that weekend, please contact Wendy Trow.	W.Trow
Contributions to BPA and Community Grants issued.	<p>A report provided by T.Benson (tabled) shows that in 2025-26 BMC contributed \$40,000 to BPA and Upcycle has contributed \$5000. Of this:</p> <ul style="list-style-type: none"> • \$7,000 has been retained for BPA operating funds • \$26,600 allocated to Futures Fund • \$13,600 allocated to Workspace roof repairs • \$22,459.55 has been allocated in Community Grants. <p>In past years, the amount provided in community grants has been around \$10,000 however this year applications totaled \$22,459 and BMC kindly agreed to provide an extra \$25,000.</p> <p>W.Trow moved that the Community Grants committee be authorized to issue \$22,459.55 in community grants.</p> <p>Moved W.Trow Seconded R.Thomas Carried.</p> <p>BPA expressed its thanks to the Medieval Carnivale and Upcycle committees for their generous donations which will help many other smaller groups achieve their goals.</p> <p>A report regarding community grants will be provided at the July BPA meeting.</p>	T.Benson/ W.Trow
Request funding Balingup Primary School (BPS)	BPS submitted a request to the Trust Fund (\$2000) to support a school excursion to BREC but it was received (21 May 26) after the deadline for submissions had closed on 1 st May. The school has submitted a second letter requesting support and T.Benson has confirmed he will ask the BMC Committee to donate an extra \$2000 direct to the school. This is subject to BMC approval.	T.Benson
Balingup Staying in Place Group	<p>W.Trow has held discussions with Sandra Bland, a Balingup resident with extensive experience working in My Aged Care and social welfare organizations. She has agreed to join the Staying in Place group and will operate from the office in the Community Centre.</p> <p>W.Trow provided her \$1 BPA membership fee.</p> <p>W.Trow advised that the office is very cold and requested an allocation of \$150 to buy a small oil space heater.</p> <p>If anyone has a spare heater to donate, please contact Wendy.</p>	W.Trow

	Moved Wendy Seconded Sharon Carried	
Update F.Wilshusen	F.Wilshusen, who was unable to attend the meeting in person, phoned in areport to advise that: <ul style="list-style-type: none"> • Plans for the Medieval Carnivale are progressing well. • Balingup Academy is continuing to develop and run courses. • 	Information
Business arising from previous minutes		Chair
Report on Action Items Annex A	Ongoing (tabled) Complete (tabled)	Chair
Correspondence list	Correspondence list accepted and received Moved: W.Trow Seconded: R.Thomas	Secretary
Umbrella Group Reports		Secretary
Confirmation of minutes previous meeting	Amendments (N) Moved: W.Trow Seconded: R.Thomas	Carried (Y)
Treasurer's Report	<u>Bank account balances as of 31/5/2026</u> Operating Account \$32157.87 Trust Fund Account \$35272.98 Term Deposit Insurance Account \$40,174.22 (\$3000 to be transferred to Trust Fund Account on next renewal) Term Deposit Future's Fund Account \$37072.28 Coordinator Payment Account \$1.21 <u>Membership payments received - \$1.00 (Sandra Bland)</u> Treasurer's Report on bank balances accepted and received. Moved: W.Trow (for T.Benson) Seconded: W.Ayers	T.Benson J.Hornum
Reminders		
Meeting Closed	6.55pm	
Next Meeting	Wednesday 1st July 2026 at 6pm	

as of 24/05/26		
ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC		
MEETING DATE PERSON RESPONSIBLE	ITEM	STATUS
Water costs May 26 W.Trow	BPA has written to Water Corp asking why Balingup is currently paying: <ul style="list-style-type: none"> • 55% more than Donnybrook for standpipe water, and • 72% more than Donnybrook for scheme water. And when we can expect infrastructure upgrade?. No response to date.	ONGOING
Community Grants May 26 J.Hornum	Community Grants applications have closed. A meeting has been convened to review the applications. See General Business.	COMPLETED
Impact of umbrella groups May 25 J.Hornum/ W.Trow	G.Hodge plans to model the economic and social impact of BACH and has invited BPA Umbrella groups to participate (totally voluntary). Groups would be invited to provide a small amount of data along with a brief history of each sub-group going back to its origins. This would be aggregated into a full economic and social impact report. BPA agrees this would be very useful for grant writing and lobbying on behalf of the community. To be progresses by BACH.	COMPLETED
Alan Rothery walk March 26 R.Thomas W.Trow	R.Thomas requested we contact Council and ask for a plan to be developed to upgrade Alan Rothery Walk footpath and for it to be included as a priority project in the 2026/27 budget. He is liaising with D.Cameron and H.Christensen.	ONGOING
Building repairs March 26 W.Trow D.Cameron	A beam in the workspace needs closer inspection due to white ant. Kris Reynolds has agreed to undertake this work. D.Cameron/W.Trow to progress this work.	COMPLETED
Building register March 26 J.Hornum D.Cameron	BPA currently do not maintain a register of work carried out. It was agreed that a register be maintained to record repairs and white ant treatment. J.Hornum to check BMC & BPA invoices – going back 5 years and start the register. D.Cameron to provide anecdotal information, with documents where possible.	ONGOING
Shire sub-lease agreement Feb 26 W.Trow	The Shire has issued a draft sub-lease agreement for the community grounds (Brockman St). This has been reviewed and a 'plain English' version drafted by W.Trow. The Shire is redrafting an agreement suitable for groups that own their own premises. BPA Executive will progress when the new agreement is received (probably at the end of 2026)	ONGOING
Community Foundation Nov 24/	Initial discussions have been held with Fremantle Community Foundation to discuss creating a Community Fund in Balingup. W.Trow is holding initial discussions with prospective Board member	COMPLETED

W.Trow	this weekend and will progress.	
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ANNEX B

Emails/Letters In Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
1 May 26	Auspire	Request feedback – Aust Day awards	WT
12 May	G.Hodge	BPA sub-group analysis	JH
13 May	Steve Thorne	Request contact details Heritage Group	To N.King & H. Christensen
10 May	BACH	BACH newsletter	Info
14 May	R.Wright	GVTP letter to Shire re LPS	Info
17 May	DBCR	Sponsorship	JH
21 May	Jay P	Balingup landcare/community grant	JH
19 May	Centre for Social Impact	Survey	To C.Maddison
19 May	V.McQuade	Community grant (Primary school)	WT
20 May	K.Magi	Playground – Shire info incorrect.	See general business
21 May	V.McQuade	Community grant (Primary school)	WT
21 May	C.Maddison	BACH Midwinter Ball	JH
22 May	Synergy	Account overdue	TB/JH
27 May	T.Benson	Community Grant application requests	TB
27 May	Shire	Sport and recreation survey	WT
27 May	T.Benson	Grant application requests	TB/JH
27 May	Shire	Sport & Rec Plan survey	WT (to all BPA)
27 May	A.Shah	Query re Sport & Rec Plan survey	WT
29 May	B.O'Brian	Event – saving water	WT (to all BPA)
31 May	K.Connor	Shire 10 Year Council Plan	WT (to all BPA) See Gen Business
1 June	Bendigo	Bank statement 825	TB
2 June	V.McQuade	Community grant second request	See general business

Letters/emails Out

Date	To	Subject	Actioned by
20 May	V.McQuade	Community grant (received after deadline)	WT
22 May	T.Benson/ J.Hornum	Synergy Account overdue	WT
27 May	All BPA	Sport and recreation survey	WT
1 June	All BPA	Shire survey (number of Councillors)	WT
1 June	All BPA	Shire 10 year Council Plan	WT
1 June	K.Connor	Shire 10 year Council Plan	WT

TIMELINE OF CONTACT WITH THE SHIRE OF DONNYBROOK ABOUT THE BALINGUP PLAYGROUND

- July 2025 At the Ordinary Council Meeting the BalingUpcycle presented the Playground Project, The Council acknowledged support for the initiative in principle.
- September 25 Met Michelle from the Shire Planning in place of Rosco Marshall at The Green to explain the playground and the equipment.
- 27/8/25 Met Rosco Marshall at The Green to discuss the plans for the playground. He asked for a "Mud Map" of the playground.
- 11/10/25 Provided the "Mud Map" at Upcycles expense to Rosco Marshall.. The Mud Map requested by him was to give him an idea of the maintenance involved.
- 28/11/25 Met Nick O'Connor and Rosco Marshall at the Greenman Café, visited Upcycle and then walked through The Green to discuss the plan for the playground.
- 15/12/25 Emailed Nick O'Connor to inquire when the report/survey would go through the Shire meeting.
- 7/4/26 Emailed Nick O'Connor to inform him that I was having a meeting with Nature Play Solution to discuss the layout of the playground and would forward the plan as soon as possible.
- 29/4/26 Upcycle, the Playground Committee and other community groups to be informed ensuring the plan is supported by the community.